



BUSINESS OF DESIGN™ CHAPTER MEETING GUIDELINES

(to be read by meeting leader at commencement of each meeting)

As members of a Business of Design™, our mission is to create a more mature interior design industry through education and the support of our peers. The only requirement for BOD Chapter membership is to support this mission. Each member of a Business of Design™ Chapter is a small but important part of BOD as a whole. Our common welfare comes first; personal growth and transformation rely on group unity.

Each of us contributes to the overall health of our BOD Chapter and to BOD as a whole in the following ways:

1. Regularly attend BOD Chapter meetings on time.
2. Actively participate in BOD Chapter meeting discussions and learning.
3. Follow BOD Chapter meeting guidelines.
4. Volunteer to for service positions when asked.

Service positions include:

- BOD Chapter Leader – leads the chapter meeting
- BOD Chapter Treasurer – collects and distributes group funds
- BOD Chapter Advocate – acts as liaison with Business of Design™ Inc.

All volunteers are to be guided in the spirit of service and support—universal respect is key to the success of an individual group and BOD as a whole.

BOD Chapter Leader will rotate each month so all who wish to contribute may do so. BOD Chapter Treasurer will rotate as required. BOD Chapter Advocate will rotate as required.

A BOD Chapter meeting is governed by BOD Chapter Meeting Guidelines. Decisions absent from these guidelines will be determined solely by group conscience (democratic vote).

The last 10 minutes of each BOD Chapter meeting will be used to determine the next month's leader, topic and any action items.

There are no dues or fees to participate in a BOD Chapter meeting however, individual groups may ask for financial contributions if required to pay for meeting space and/or refreshments. Contributions must be voluntary and never provide a deterrent to joining a BOD Chapter meeting.

Although Business of Design™ Inc. does not receive mandatory funding from individual groups, it does rely on the paid memberships of individuals to financially support the learning, initiatives, curriculum and assistance required by all. We need your support at Business of Design™. As a BOD Chapter member, we ask you to please consider paid monthly or annual Business of Design™ Inc. membership.

Thank you for your continued support.

We all know design matters; at Business of Design™ we think designers matter too.